Fax Order Form

Eff. 11.17

Fax: 804-249-9960 • Ph: 804-249-3888

For faster, easier service, pass this form around the office with our Box Lunch Menu and have each person complete their order then fax it to us! Please use our current Box Lunch Menu when ordering.

If you do not receive a call back within 15 minutes to confirm this order, please call us to make sure your fax was received.

Company: _____ Contact: _____ Phone: _____

Delivery Address: _____ Delivery Date: _____ Delivery Time: _____

Payment: (circle) • Cash • Check • VISA • MasterCard • AmExpress • Discover

Credit Card #: _____ Exp.date: _____

Name on card: _____ Signature: _____

Gratuity Amount: _____ %

No tips are included in your ticket. If you feel it is justified—the order is on time, the service is friendly, etc., it is appropriate and acceptable to tip the driver. (15%–20% is standard.)

	Person's Name	Sandwich	Side Dish	Executive	Salad	Dressing	Cookie	Executive
1				[ ]			[ ]	[ ]
2				[ ]			[ ]	[ ]
3				[ ]			[ ]	[ ]
4				[ ]			[ ]	[ ]
5				[ ]			[ ]	[ ]
6				[ ]			[ ]	[ ]

	Specials (Sandwich)	Soup	Dressing	Soup/Chili	Cup	Bowl	Bread Bowl	Beverage
1					[ ]	[ ]	[ ]	
2					[ ]	[ ]	[ ]	
3					[ ]	[ ]	[ ]	
4					[ ]	[ ]	[ ]	
5					[ ]	[ ]	[ ]	
6					[ ]	[ ]	[ ]	